

Getting Started with Hosting from the Episcopal Diocese of New York



The screenshot shows the website for the Episcopal Diocese of New York. At the top left is the diocesan seal, followed by the text "The Episcopal Diocese of New York". To the right is a photograph of a large, white, classical-style building. Below the header is a dark blue navigation bar with the following links: Home, Services offered, Signing up, Contact Us, and Support. The main content area has a light pink background and is titled "Diocesan Web Hosting".

Free Web Hosting and site-creation tools for parishes and related organizations

The Episcopal Diocese of New York now offers free state-of-the-art web hosting* to its parishes, and to certain other related organizations. This hosting is well-suited both to those who live in horror of technology but still want to have a presentable and fully-functioning website, and to those who wish to push the technological envelope.

Parishes can transfer their existing sites to the new diocesan server, or they can start from scratch.

Read more about what you can get.

**Some size and bandwidth restrictions apply.*

At the bottom of the page, there is a small diocesan seal icon and the text: "Visit the Episcopal Diocese of New York's main website".



INTRODUCTION

This is a quick setup guide and is not intended to be comprehensive. Unfortunately, the Diocese does not currently have the resources to assist individual parishes with website creation. There are, however, extensive tutorials available, explaining how to use the features available on the hosting service, including Wordpress, which we recommend as the best tool currently available for building and maintaining a simple (or, in fact, quite complex) site that nevertheless offers all of the features you could possibly want.

Diocesan Hosting is backed by 24/7 online support. This is for technical, hosting related issues, and will not provide support for site building and administration applications. To contact Support, go to www.gothamanglicans.org/whmcs/ and submit a ticket. To login, you must use the email address associated with your hosting account, and the password provided (which is different from the one you used to login to cpanel). If you have forgotten your password, click the Request a Password Reset link on the login page. If you don't remember which email is associated with your account, [contact admin@gothamanglicans.org](mailto:contact_admin@gothamanglicans.org). **The Diocese itself does not provide support.** This and other information is repeated at www.gothamanglicans.org.



To set up an account, email nrichardson@diocesenyc.org
Within a couple of days, you will get an email like this

Order Confirmation

gothaman@us1.thewebhostserver.com on behalf of The Episcopal Diocese of New York <info@diocesenyc.org>

Sent: Wed 3/2/2011 4:10 PM

To: [REDACTED]

Dear gothaman Owner,

We have received your order and will be processing it shortly. The details of the order are below:

Order Number: **1076079977**

Product/Service: Parish Hosting - gothaman_Standard Basic

Domain: Yourdomain.org

First Payment Amount: \$0.00 USD

Recurring Amount: \$0.00 USD

Billing Cycle: Free Account

Total Due Today: \$0.00 USD

You will receive an email from us shortly once your account has been setup. Please quote your order reference number if you wish to contact us about this order.



Followed by one like this, containing the info you need to set up your nameservers with your registrar.

```
+=====
====+
| New Account Info      |
+=====
====+
| Domain: nysampleparish.info
| Ip: 174.37.60.8 (n)
| HasCgi: n
| UserName: nysample
| PassWord: ***HIDDEN***
| CpanelMod: x3
| HomeRoot: /home
| Quota: 3000 Meg
| NameServer1: ns1.gothamanglicans.org
| NameServer2: ns2.gothamanglicans.org
| NameServer3:
| NameServer4:
| Contact Email: nrichardson@dioceseny.org
| Package: gothaman_Standard Basic
| Feature List: gothaman_Pro Pack
| Language: en
+=====
====+
Account was setup by: gothaman (root)
```



Acquiring a URL

If you don't already have a url – e.g. www.yourchurch.org – you will need to acquire one.

Two places to go to do this are:

www.godaddy.com

And

www.namecheap.com

The process is essentially the same at both. We will show you Godaddy. The next page shows you the Godaddy.com front page.



New .COMs \$11.99* per year and lower

.com GO

Example Domain Search

Domains for just \$1.99* .COM Transfers \$7.49* Save on 6+ Domains Plus FREE Privacy .co Domains \$29.99 Domains Include FREE InstantPage

Already own a domain? Add hosting, email and more!

DANICA PATRICK
Racing Star, Go Daddy Girl®
& Customer



Once you have decided what you want your url to be, enter it in this box to see if it is available. Pick the extension that you want from the drop down to the right (i.e., .com, org, etc.). Notice that .org names are cheaper than .com names.

SSL CERTIFICATES
Secure your website.
Build customer confidence and secure site transactions with SSL Certificates from the world's #1 provider.
[Learn more](#) 1 2 3 4

DOMAIN DEALS
SALE
.US \$3.99 - Save 80%
.ORG \$9.99* - Save 33%
.INFO \$1.99* - Save 81%
FEATURED DOMAIN
Get the domain you really want.
Just \$29.99
[All domain pricing](#)

WEB HOSTING YOU CAN TRUST
Our secure, reliable 4th generation Web hosting plans feature unlimited bandwidth, free software and expert 24/7 support. As low as \$2.99/mo.
[Learn more](#) **4GH**

BOB PARSONS
VIEWER DISCRETION ADVISED
What's Bob saying now?
Why some businesses succeed ... when most fail.
PLUS a smoking hot crazy blonde.
[Watch Now](#)



Now click GO



New .COMs \$11.99* per year and lower

 |

[Express Domain Search](#)

Domains for just
\$1.99*

.COM Transfers
\$7.49*

Save on 6+ Domains
Plus FREE Privacy

.co Domains
\$29.99

Domains Include
FREE InstantPage

Already own a domain? [Add hosting, email and more!](#)





stanselmny.org

is available! **Just \$9.99***

Add

Select the domain names below that you would like to register:

[Select All](#)

[More](#)

<input checked="" type="checkbox"/>	stanselmny.org	✓	\$9.99* SALE!
<input type="checkbox"/>	stanselmny.com	✓	\$11.99*/yr
<input type="checkbox"/>	stanselmny.co	✓	\$29.99/yr
<input type="checkbox"/>	stanselmny.info	✓	\$1.99*
<input type="checkbox"/>	stanselmny.net	✓	\$9.99*/yr SALE!
<input type="checkbox"/>	stanselmny.us	✓	\$3.99 SALE!
<input type="checkbox"/>	stanselmny.ca	✓	\$12.99/yr
<input type="checkbox"/>	stanselmny.mobi	✓	\$6.99*
<input type="checkbox"/>	stanselmny.biz	✓	\$5.99* SALE!
<input type="checkbox"/>	stanselmny.me	✓	\$8.99 SALE!

Add

Add

Yippee! You can have it. If you want other extensions, pick them too. But you really don't need them unless you think someone else is going to take them.

If you get a message saying your chosen url is not available, pick another and try that. If the url you tried first was very specific to your church, go to Whois.com and enter it there to find out who owns it. Maybe it is already yours!

Search for another domain.

Enter a domain name:

.org



Search



Can't find anything? Try [Smart Search](#) to help you along.

Previously searched domains

[stanselmny.org](#)



Pick how long you want to register the url for. The longer the better, within reason.

Get your domain in 3 easy steps!

Search

Customize



Checkout

1 domain pending registration

* Required Information

✓ 1. Domain Registration Information

☰ 2. Your Domain Settings

Your Domain Names (1)

stanselmny.org

[View and Edit All Domains](#)

Registration Length

5 yrs

Registration Contact

Nicholas Richardson
529 West 42nd Street, 3D
New York, New York 10036
United States
+21-275-068-0029
nicholasjr Richardson@yahoo.com
[Edit](#)

Certified Domain

- Certified **Just \$4.99/yr**
- Uncertified

Hosting these domains elsewhere? [Set nameservers](#)

Includes FREE Auto-Renew Protection. [Click here to change to Manual renewal](#)

Next >

† [Click here for product disclaimers and legal policies](#)



Enter the names of the nameservers in the email you received when you registered. For EDNY hosting they are NS1.GOTHAMANGLICANS.ORG AND NS2.GOTHAMANGLICANS.ORG. Click OK and click any other buttons that you need to click in order to complete the process. You are now done with this stage of the setup, and have pointed your url at where your website will soon be .

Set Nameservers

If you are hosting your Web site with us (you have a hosting account with us associated with this domain) or you want to Park or Forward your domain, we will automatically set your nameservers for you.

- I want to **park** my domains.
- I want to **forward** my domains.
- I have a **hosting account** with these domains.
- I have **specific nameservers** for my domains.

Nameserver 1: *

NS1.GOTHAMANGLICANS.ORG

Nameserver 2: *

NS2.GOTHAMANGLICANS.ORG

Nameserver 3:

Nameserver 4:

[Add more](#) | [Manage DS Records](#)

OK

[Cancel](#)

* Required

Did You Know?

Domains using our nameservers benefit from our worldwide DNS presence through Anycast DNS.

[Learn More](#)



Now it is time to set up your hosting account. Go to www.yourdomain.org/cpanel (substituting your url for "yourdomain.org")



You will reach a page like this. This is known as cPanel. On your first visit, it should offer to take you through the “Getting Started Wizard” to set you up. If it doesn’t, click on the icon and follow the instructions.

HOME HELP LOGOUT

The Episcopal Diocese of New York

Web Hosting

Switch Account
gracemillbrook.org (gracemil)

Preferences

- Getting Started Wizard
- Video Tutorials
- Change Password
- Update Contact Info
- Change Style
- Change Language
- Shortcuts
- RVSKin Theme Changer

Mail

- Email Accounts
- BoxTrapper
- Spam Assassin™
- Forwarders
- Auto Responders
- Default Address
- Mailing Lists
- User Level Filtering
- Account Level Filtering
- Email Delivery Route
- Import Addresses/Forwarders
- Email Authentication
- MX Entry
- Spam Filter

Files

- Backups
- Backup Wizard
- Legacy File Manager
- File Manager
- Disk Space Usage
- Web Disk
- FTP Accounts
- FTP Session Control
- R1Soft Restore Backups
- Anonymous FTP

Logs

- Latest Visitors
- Bandwidth
- Webalizer
- Webalizer FTP
- Raw Access Logs
- Analog Stats
- Error Log
- Choose Log
- Awstats

Stats

Main Domain	gracemillbrook.org
Home Directory	/home/gracemil
Last login from	209.156.254.226
Disk Space Usage	41.95 / 3000 MB
Monthly Bandwidth Transfer	11.33 / 100000 MB
Email Accounts	0 / 30
Subdomains	1 / 5
Parked Domains	0 / 5
Addon Domains	0 / 4
FTP Accounts	0 / 3
SQL Databases	0 / 3
Mailing Lists	0 / 5
MySQL Disk Space	0 MB
Postgresql Disk Space	0 MB
Hosting package	Standard Basic

Warning! You are logged in with the reseller or root password

Find functions quickly by typing here.

Frequently Accessed Areas

- Subdomains





cPanel and WHM 11 Video Tutorials

You will be a pro in no time with cPanel's video tutorials. These tutorials allow you to easily learn as you can rewind, pause, and fast forward through any of the videos.

[cPanel 11](#) | [Branding](#) | [Mail](#) |

cPanel 11

My SQL

A guide to creating and modifying MySQL databases in cPanel.

Quality: [High](#) | [Low](#)

Change Style

A quick guide on changing the look and feel of cPanel to fit your personal style.

Quality: [High](#) | [Low](#)

Updating Your Contact Information

Change your contact information as well as preferences.

Quality: [High](#) | [Low](#)

Shortcuts

Easily access your cPanel by adding cPanel shortcuts to your desktop or browser's bookmarks toolbar.

Quality: [High](#) | [Low](#)

Subdomains

Learn all about creating and managing subdomains.

Quality: [High](#) | [Low](#)

MySQL Wizard

Create and manage MySQL databases with this step by step wizard.

Quality: [High](#) | [Low](#)

Addon Domains

Learn about creating and managing addon domains.

Quality: [High](#) | [Low](#)

Parked Domains

Learn about creating and managing parked domains.

Quality: [High](#) | [Low](#)

Tutorials are available for just about anything you might want to do. You can find more by going to

<https://clients.ezpzhosting.co.uk/knowledgebase/5/General-Support> and

a large collection of video tutorials, including information on how to use

CPanel, FTP, Wordpress, RVSiteBuilder, and more at

<https://clients.ezpzhosting.co.uk/tutorials.php>



To build a site, go to Software/Services towards the bottom of the page. We recommend that unless you have a good reason not to, you build your site using Wordpress. Although Wordpress was originally designed as blogging software, it is now much more than that.

Click on Fantastico De Luxe





Note: Wordpress makes it easy to upload photographs, videos and other media. You can include calendars (including embedding Google calendars), maps to show where you are, and do just about any other exciting thing you set your mind on.

We have **not** included instructions about how to do these things here, because advice is widely available on the Web and also at locations listed in the Support page at www.gothamanglicans.org.



Now click on Wordpress



 
Control Fantastico
Panel

Fantastico

Use Fantastico to automatically install any of the scripts listed on the left. Installing any script will use one of your available MySQL databases. Removing any script will free up one of your used MySQL databases.

Click on any of the items on the left to get more details.

Navigation

- Fantastico Home
- Control Panel Home

Blogs

- b2evolution
- Nucleus
- WordPress

Classifieds

- Noahs Classifieds

Content Management

- Drupal
- Geeklog
- Joomla 1.5
- Joomla
- Mambo
- PHP-Nuke
- phpWCMS
- phpWebSite
- Siteframe
- TYPO3
- Xoops
- Zikula

Customer Relationship

- Crafty Syntax Live Help
- Help Center Live
- osTicket
- PerIDesk
- PHP Support Tickets
- Support Logic Helpdesk
- Support Services Manager

Discussion Boards

- phpBB
- SMF

E-Commerce

- CubeCart
- OS Commerce
- Zen Cart

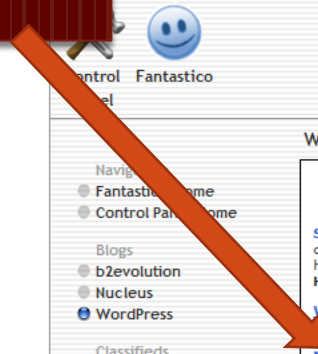
F.A.Q.

- FAQMasterFlex

Hosting Billing



Click "New Installation"



WordPress

WordPress

Short description: WordPress is a blogging software with a focus on ease of use, elegance, performance, and standards with a huge selection of themes and plugins.
Homepage: <http://wordpress.org/>

[WordPress support forum](#)
(We are not associated with the support forum)

[New Installation](#) (3.1)
Disk space required: 10.73 MB
Disk space available: 2893.5 MB

Current installations:
None



Unless you have a good reason not to, accept the existing installation location.

Pick an admin username and password.

Give yourself a nickname (not essential), and an email address.

Then pick a site name.

The screenshot shows the WordPress installation wizard (1/3) in a browser window. The browser's address bar shows 'Fantastico'. The page title is 'WordPress'. The main heading is 'WordPress'. The sub-heading is 'Install WordPress (1/3)'. The form is divided into three sections: 'Installation location', 'Admin access data', and 'Site configuration'. The 'Installation location' section has a dropdown menu for 'Install on domain' set to 'gothamanglicans.org' and an empty text box for 'Install in directory'. The 'Admin access data' section has text boxes for 'Administrator-username', 'Password', and 'Email address'. The 'Site configuration' section has text boxes for 'Site name', 'Admin email address', and 'Description'. An 'Install WordPress' button is at the bottom. Three orange arrows point from the text on the left to the 'Installation location', 'Admin access data', and 'Site configuration' sections respectively.

WordPress

Install WordPress (1/3)

Installation location

Install on domain: gothamanglicans.org

Install in directory:

Leave empty to install in the root directory of the domain (access example: http://domain/).
Enter only the directory name to install in a directory (for http://domain/name/ enter name only). This directory SHOULD NOT exist, it will be automatically created!

Admin access data

Administrator-username:
(you need this to enter the protected admin area)

Password:
(you need this to enter the protected admin area)

Site configuration

Site name:

Admin email address (your email address): gothaman@gothamanglicans.org

Site name: gothamanglicans.org

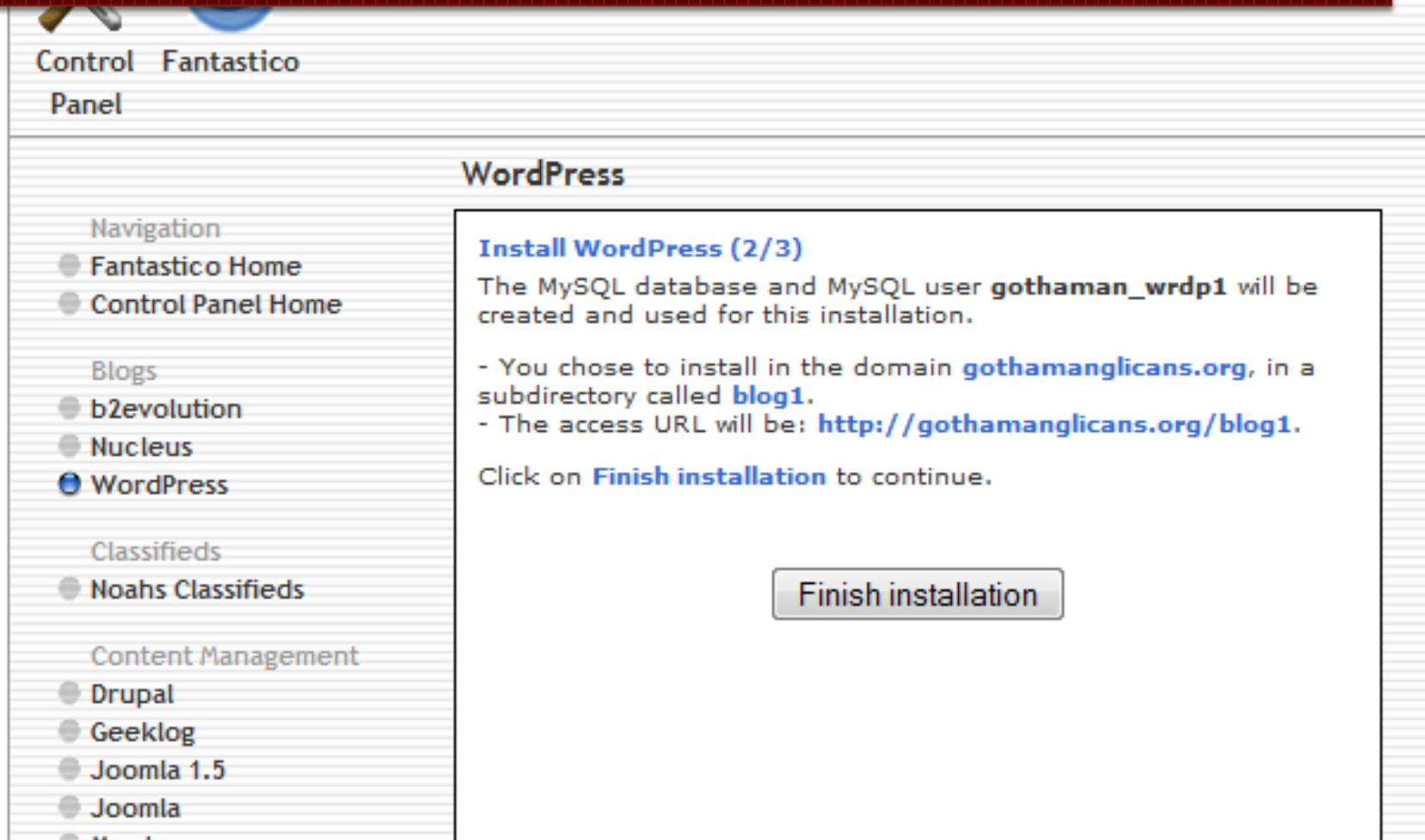
Description:

Install WordPress



Click “Finish Installation.” Note that in this case we chose to install the sample site in the new directory “blog1” as we didn’t want it to be the primary site on the server.

www.gothamanglicans.org is the main site of EDNY web hosting.



The screenshot shows the Fantastico Control Panel interface. On the left is a navigation menu with categories: Navigation (Fantastico Home, Control Panel Home), Blogs (b2evolution, Nucleus, WordPress), Classifieds (Noahs Classifieds), and Content Management (Drupal, Geeklog, Joomla 1.5, Joomla). The main area is titled "WordPress" and contains a box with the following text:

Install WordPress (2/3)
The MySQL database and MySQL user **gothaman_wrdp1** will be created and used for this installation.

- You chose to install in the domain **gothamanglicans.org**, in a subdirectory called **blog1**.
- The access URL will be: **http://gothamanglicans.org/blog1**.

Click on **Finish installation** to continue.

At the bottom of the box is a button labeled "Finish installation".



Here's the confirmation page. If you want the instructions emailed to you or someone else, fill in the field at the bottom and click "Send email".

WordPress

Install WordPress (3/3)

`/home/gothaman/public_html/blog1/wp-config.php` configured
`/home/gothaman/public_html/blog1/data.sql` configured

Please notice:

We only offer auto-installation and auto-configuration of **WordPress** but do not offer any kind of support.

You need a username and a password to enter the admin area.
Your username is **nrichardson**. Your password is **pass** The full URL to the admin area (**Bookmark this!**): <http://gothaman.glicans.org/blog1/wp-admin/>

[Back to WordPress overview](#)

Email the details of this installation to:

[Send E-mail](#)



This is the email that will go out.

WordPress installation on <http://gothamanglicans.org>

gothaman@us1.thewebhostserver.com

- This message was sent with High importance.
Extra line breaks in this message were removed.

Sent: Tue 3/22/2011 4:47 PM

To: Richardson, Nicholas

An instance of WordPress was installed on <http://gothamanglicans.org> Full installation path:
/home/gothaman/public_html/blog1 Public URL: <http://gothamanglicans.org/blog1/> Admin URL:
<http://gothamanglicans.org/blog1/wp-admin/>

Username: [REDACTED]

Password: [REDACTED]

MySQL database: gothaman_wrdp1

MySQL user: gothaman_wrdp1

Time of installation: Tuesday, 22nd March, 2011 @ 03:45:57 PM



If you are not already there, go to <http://www.yourdomain.org/wp-admin/> . First click on “Settings” and then “Privacy” and make your site visible only to Admins while you build it. Remember to click “Save Changes.”

The screenshot shows the WordPress admin interface for 'The Episcopal Church of St. Sample'. The page title is 'Privacy Settings'. A yellow notification banner at the top states: 'Google Maps for WordPress is almost ready. You must [enter your Google API key](#) for it to work.'

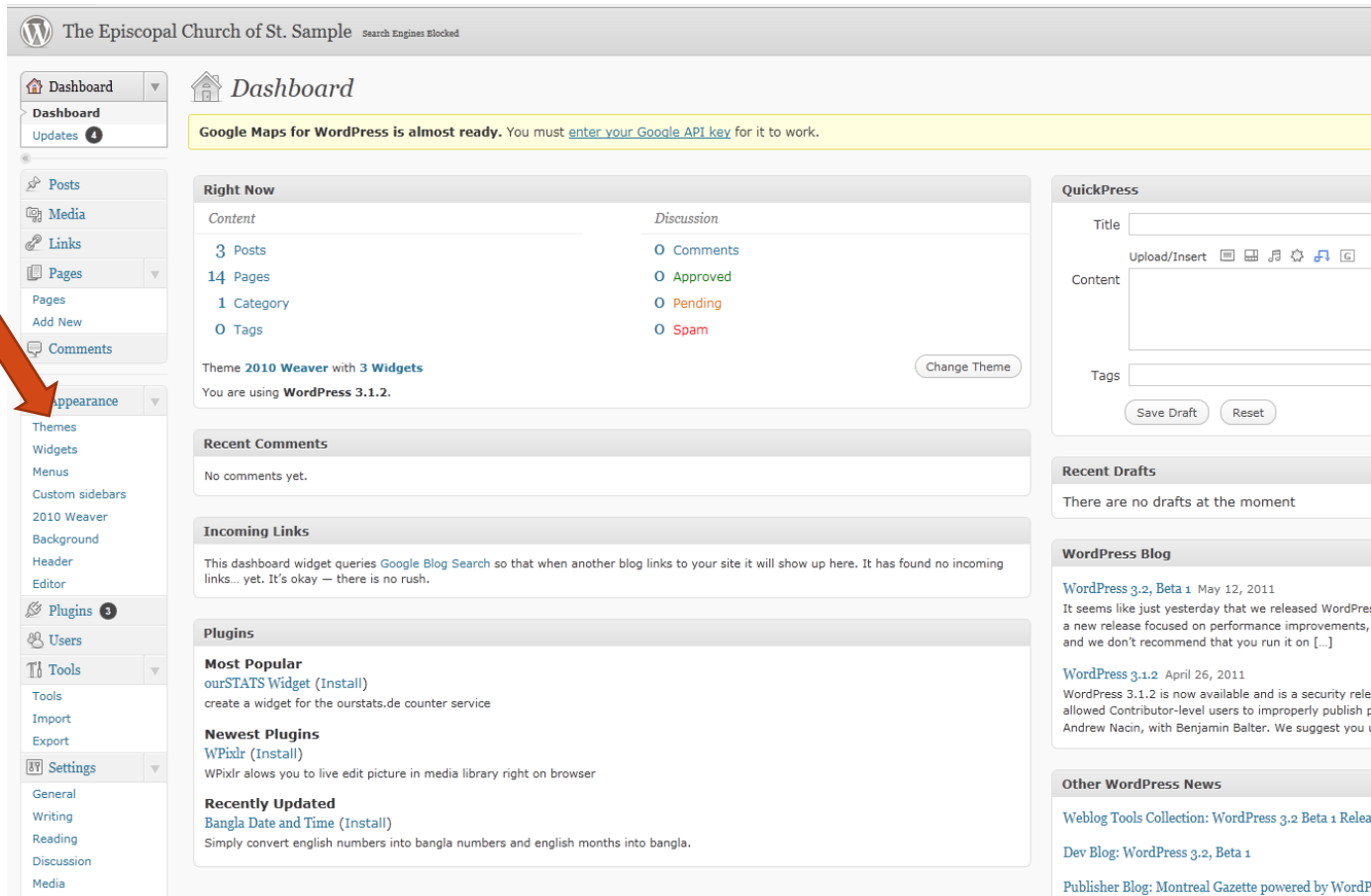
The 'Site Visibility' section contains four radio button options:

- I would like my site to be visible to everyone, including search engines (like Google, Bing, Technorati) and archivers
- I would like to block search engines, but allow normal visitors
- I would like my blog to be visible only to registered users of
- I would like my blog to be visible only to [registered users I add](#) to "The Episcopal Church of St. Sample"
- I would like "The Episcopal Church of St. Sample" to be visible only to Admins.

A blue 'Save Changes' button is located below the options. The left sidebar menu is visible, with 'Privacy' highlighted and an orange arrow pointing to it. Other menu items include Dashboard, Posts, Media, Links, Pages, Comments, Appearance, Plugins, Users, Tools, and Settings (General, Writing, Reading, Discussion, Media, Privacy, Permalinks, Announcer, Ninja Announcements, Stout Google Calendar, Mingle).



Now it is time to pick a “theme.” Click on “Appearance” and then “Themes” in the left menu.



The screenshot shows the WordPress dashboard interface. The top header displays the site name 'The Episcopal Church of St. Sample' and 'Search Engines Blocked'. The left sidebar contains a navigation menu with 'Appearance' highlighted. An orange arrow points from the instruction text to the 'Appearance' menu item. The main dashboard area includes a 'Right Now' widget showing 3 posts, 14 pages, 1 category, and 0 tags. It also shows the current theme '2010 Weaver' and version 'WordPress 3.1.2'. Other widgets include 'Recent Comments', 'Incoming Links', 'Plugins', and 'WordPress Blog'.

Dashboard

The Episcopal Church of St. Sample Search Engines Blocked

Dashboard

Google Maps for WordPress is almost ready. You must [enter your Google API key](#) for it to work.

Right Now

Content	Discussion
3 Posts	0 Comments
14 Pages	0 Approved
1 Category	0 Pending
0 Tags	0 Spam

Theme **2010 Weaver** with **3 Widgets**
You are using **WordPress 3.1.2**

Recent Comments

No comments yet.

Incoming Links

This dashboard widget queries [Google Blog Search](#) so that when another blog links to your site it will show up here. It has found no incoming links... yet. It's okay — there is no rush.

Plugins

Most Popular
[ourSTATS Widget](#) (Install)
create a widget for the ourstats.de counter service

Newest Plugins
[WPixlr](#) (Install)
WPixlr allows you to live edit picture in media library right on browser

Recently Updated
[Bangla Date and Time](#) (Install)
Simply convert english numbers into bangla numbers and english months into bangla.

QuickPress

Title

Content

Tags

Recent Drafts

There are no drafts at the moment

WordPress Blog

[WordPress 3.2, Beta 1](#) May 12, 2011
It seems like just yesterday that we released WordPress a new release focused on performance improvements, and we don't recommend that you run it on [...]

[WordPress 3.1.2](#) April 26, 2011
WordPress 3.1.2 is now available and is a security release allowed Contributor-level users to improperly publish posts. Andrew Nacin, with Benjamin Balter. We suggest you [...]

Other WordPress News

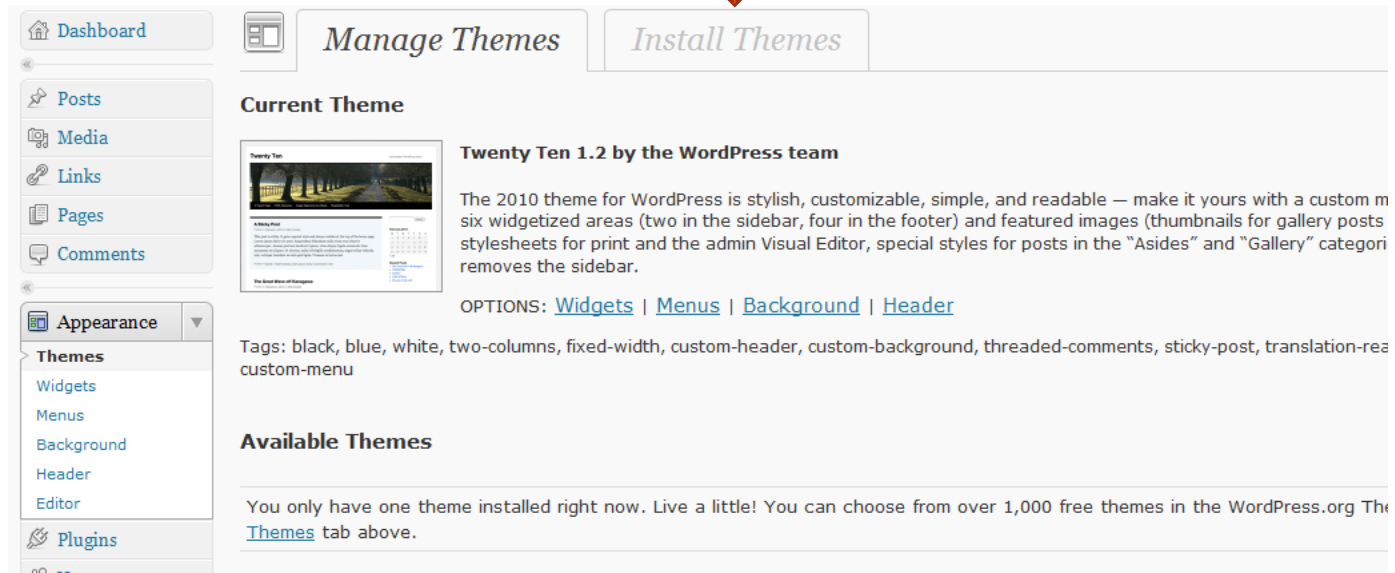
[Weblog Tools Collection: WordPress 3.2 Beta 1 Released](#)

[Dev Blog: WordPress 3.2, Beta 1](#)

[Publisher Blog: Montreal Gazette powered by WordPress](#)



A vast number of free themes are available. To search for a theme, click on “Install Themes.”



The screenshot shows the WordPress dashboard interface. On the left is a sidebar menu with items: Dashboard, Posts, Media, Links, Pages, Comments, Appearance (selected), Themes, Widgets, Menus, Background, Header, Editor, Plugins, and Tools. The main content area has two tabs: 'Manage Themes' and 'Install Themes'. An orange arrow points from the text above to the 'Install Themes' tab. The 'Current Theme' section displays 'Twenty Ten 1.2 by the WordPress team' with a preview image and a description: 'The 2010 theme for WordPress is stylish, customizable, simple, and readable — make it yours with a custom m six widgetized areas (two in the sidebar, four in the footer) and featured images (thumbnails for gallery posts stylesheets for print and the admin Visual Editor, special styles for posts in the “Asides” and “Gallery” categori removes the sidebar. OPTIONS: [Widgets](#) | [Menus](#) | [Background](#) | [Header](#) Tags: black, blue, white, two-columns, fixed-width, custom-header, custom-background, threaded-comments, sticky-post, translation-rea custom-menu'. Below this is the 'Available Themes' section with the text: 'You only have one theme installed right now. Live a little! You can choose from over 1,000 free themes in the WordPress.org The [Themes](#) tab above.'



Choose the filters you want in order to narrow your search.

gothamanglicans.org

Dashboard | **Manage Themes** | Install Themes

Search | Upload | Featured | Newest | Recently Updated

Search for themes by keyword, author, or tag.

Term Search

Feature Filter
Find a theme based on specific features

Colors	<input type="checkbox"/> Black	<input type="checkbox"/> Blue	<input type="checkbox"/> Brown	<input type="checkbox"/> Green
	<input type="checkbox"/> Orange	<input type="checkbox"/> Pink	<input type="checkbox"/> Purple	<input type="checkbox"/> Red
	<input type="checkbox"/> Silver	<input type="checkbox"/> Tan	<input type="checkbox"/> White	<input type="checkbox"/> Yellow
	<input type="checkbox"/> Dark	<input type="checkbox"/> Light		
Columns	<input type="checkbox"/> One Column	<input type="checkbox"/> Two Columns	<input type="checkbox"/> Three Columns	<input type="checkbox"/> Four Columns
	<input type="checkbox"/> Left Sidebar	<input type="checkbox"/> Right Sidebar		
Width	<input type="checkbox"/> Fixed Width	<input type="checkbox"/> Flexible Width		
Features	<input type="checkbox"/> Custom Colors	<input type="checkbox"/> Custom Header	<input type="checkbox"/> Custom Background	<input type="checkbox"/> Custom Menu
	<input type="checkbox"/> Editor Style	<input type="checkbox"/> Theme Options	<input type="checkbox"/> Threaded Comments	<input type="checkbox"/> Sticky Post
	<input type="checkbox"/> Microformats	<input type="checkbox"/> RTL Language Support	<input type="checkbox"/> Translation Ready	<input type="checkbox"/> Front Page Posting
	<input type="checkbox"/> BuddyPress			
Subject	<input type="checkbox"/> Holiday	<input type="checkbox"/> Photoblogging	<input type="checkbox"/> Seasonal	

Find Themes



Here we searched on “two-columns” and “right sidebar.” You should reckon on spending some time checking themes out before making a final choice. (You can always change your theme later, but may have to make some adjustments if you).

The screenshot shows the WordPress 'Manage Themes' interface. At the top, the site name 'The Episcopal Church of St. Sample' and a search engine 'WordPress' are visible. The main navigation includes 'Dashboard', 'Manage Themes', and 'Install Themes'. A yellow notification banner states: 'Google Maps for WordPress is almost ready. You must enter your Google API key for it to work.' Below this, search filters for 'Search Results', 'Upload', 'Featured', 'Newest', and 'Recently Updated' are present. A search bar contains the text 'two-columns, right-sidebar' and shows '86 items' found. The search results are displayed in a grid of six theme cards:

- Black-LetterHead**: A 2-column minimalist theme with a black background. Includes links for 'Install' and 'Preview', and a 'Details' link.
- Evanescence**: A simple fluid width theme with two column layout. Right hand sidebar supports widgets. Tags and gravatars supported. Valid XHTML and CSS. Includes links for 'Install', 'Preview', and 'Details'.
- Chinese Love**: A nice purple theme, with pink headings, especially for girls in lol. Includes links for 'Install', 'Preview', and 'Details'.
- Translucent Fluidity 2**: A fluid two-column style that's widget ready and ported to WordPress from my original open source template. Includes links for 'Install', 'Preview', and 'Details'.
- StudioPress**: A clean, AdSense-ready WP theme. Includes links for 'Install', 'Preview', and 'Details'.
- The Go Green Theme**: Simple, green, CSS based design. Includes links for 'Install', 'Preview', and 'Details'.

The left sidebar contains the WordPress admin menu: Dashboard, Posts, Media, Links, Pages, Appearance (Themes, Widgets, Menus, Custom sidebars, 2010 Weaver, Background, Header, Editor), Plugins, Users, Tools, and Settings (General, Writing, Reading, Discussion, Media, Privacy, Permalinks, Announcer, Ninja Announcements, Stout Google Calendar).



As well as picking a theme, you need to fine tune your settings.

The screenshot shows the WordPress administration interface for a site titled "The Episcopal Church of St. Sample". The left sidebar contains a menu with categories: Dashboard, Posts, Media, Links, Pages, Comments, Appearance, Plugins, Users, Tools, and Settings. The "Settings" menu is expanded to show "General", "Writing", "Reading", "Discussion", "Media", "Privacy", and "Permalinks". The main content area is titled "General Settings" and contains the following fields:

- Site Title:** The Episcopal Church of St. Sample
- Tagline:** Welcome to all, with no exceptions. *In a few words, explain what this site is about.*
- WordPress address (URL):** http://gothamanglicans.org/blog1
- Site address (URL):** http://gothamanglicans.org/blog1 *Enter the address here if you want your site homep...*
- E-mail address:** gothaman@gothamanglicans.org *This address is used for admin purposes, like new u...*
- Membership:** Anyone can register
- New User Default Role:** Subscriber
- Timezone:** UTC+0. *UTC time is 2011-03-23 14:40:39. Choose a city in the same timezone as you.*
- Date Format:** March 23, 2011; 2011/03/23; 03/23/2011; 23/03/2011; Custom: F j, Y March 23, 2011. [Documentation on date and time formatting.](#)
- Time Format:** 2:40 pm; 2:40 PM; 14:40; Custom: g:i a 2:40 pm
- Week Starts On:** Monday

A "Save Changes" button is located at the bottom of the settings area.



Discussion settings are particularly important when using Wordpress for a regular website. You will probably want to uncheck “Allow people to post comments on new articles,” for example. (You can always allow it on individual pages.)

The screenshot shows the WordPress admin interface for 'The Episcopal Church of St. Sample'. The page title is 'Discussion Settings'. A red arrow points to the 'Allow people to post comments on new articles' checkbox, which is currently checked. The settings are organized into sections: Default article settings, Other comment settings, E-mail me whenever, Before a comment appears, and Comment Moderation. The 'Comment Moderation' section includes a field for the number of links (set to 2) and a text area for a comment blacklist. The left sidebar shows the 'Settings' menu expanded to 'Discussion'.

W The Episcopal Church of St. Sample New Post ▾ Howdy, | Log Out

Dashboard ▾
Dashboard
Updates

Posts
Media
Links
Pages ▾
Pages
Add New
Comments

Appearance
Plugins
Users
Tools
Settings ▾
General
Writing
Reading
Discussion
Media
Privacy
Permalinks

Discussion Settings

Default article settings

- Attempt to notify any blogs linked to from the article.
- Allow link notifications from other blogs (pingbacks and trackbacks.)
- Allow people to post comments on new articles

(These settings may be overridden for individual articles.)

Other comment settings

- Comment author must fill out name and e-mail
- Users must be registered and logged in to comment
- Automatically close comments on articles older than days
- Enable threaded (nested) comments levels deep
- Break comments into pages with top level comments per page and the page displayed by default

Comments should be displayed with the comments at the top of each page

E-mail me whenever

- Anyone posts a comment
- A comment is held for moderation

Before a comment appears

- An administrator must always approve the comment
- Comment author must have a previously approved comment

Comment Moderation

Hold a comment in the queue if it contains or more links. (A common characteristic of comment spam is a large number of hyperlinks.)

When a comment contains any of these words in its content, name, URL, e-mail, or IP, it will be held in the [moderation queue](#). One word or IP per line. It will match inside words, so "press" will match "WordPress".

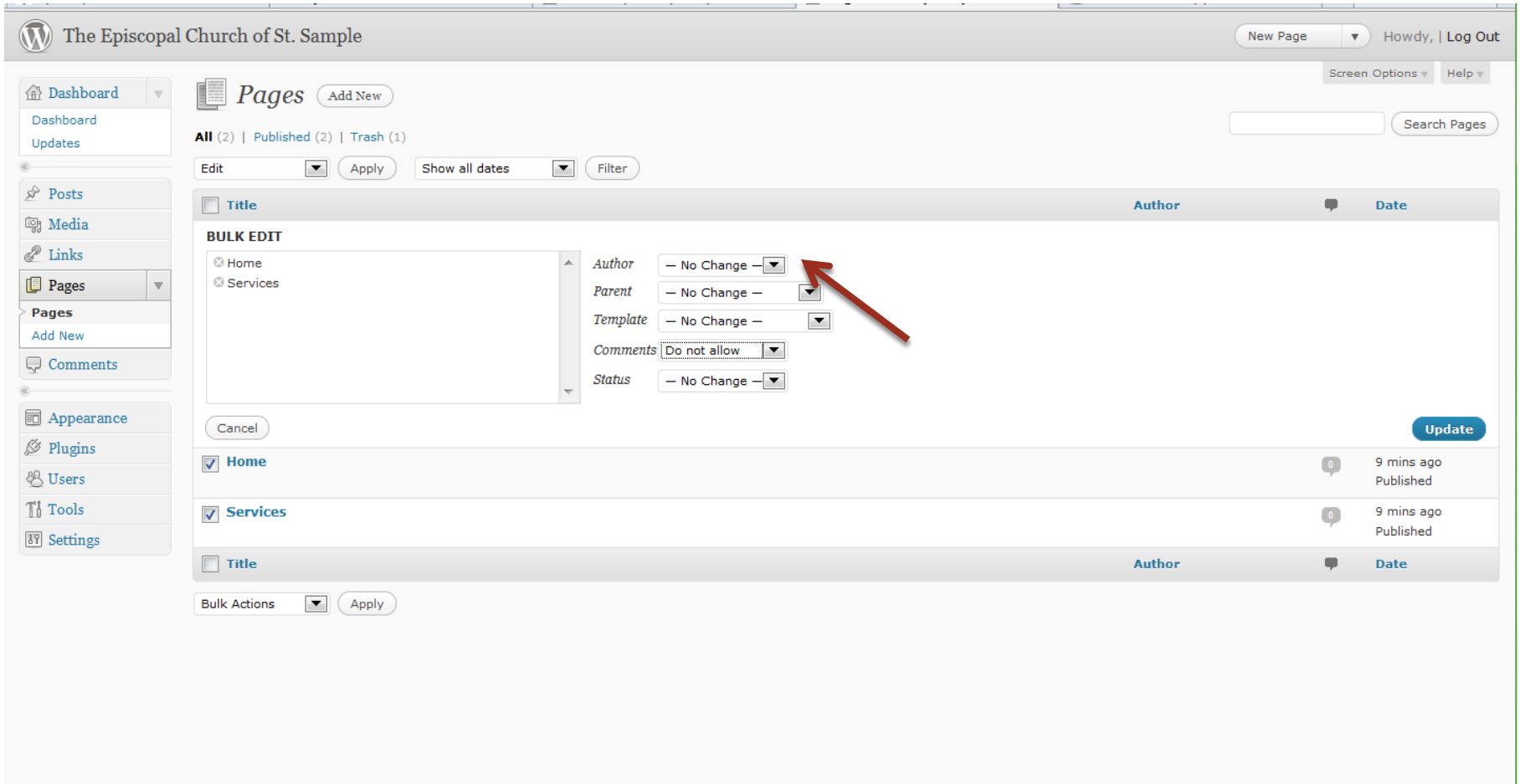
Comment Blacklist

When a comment contains any of these words in its content, name, URL, e-mail, or IP, it will be marked as spam. One word or IP per line. It will match



You can also control whether or not comments appear on a page-by-page basis.

“Pages” are by default “static” – i.e. typical web pages.



The screenshot displays the WordPress admin dashboard for 'The Episcopal Church of St. Sample'. The 'Pages' section is active, showing a list of pages with a 'BULK EDIT' interface. The 'Comments' dropdown menu is highlighted with a red arrow, indicating the option to control comment visibility for each page.

Title	Author	Date
BULK EDIT		
<input checked="" type="checkbox"/> Home	Author: -- No Change --	
<input checked="" type="checkbox"/> Services	Parent: -- No Change --	
	Template: -- No Change --	
	Comments: Do not allow	
	Status: -- No Change --	
<input type="button" value="Cancel"/> <input type="button" value="Update"/>		
<input checked="" type="checkbox"/> Home		9 mins ago Published
<input checked="" type="checkbox"/> Services		9 mins ago Published
Title	Author	Date



You can choose whether or not your front page works as a blog (with new content added at the top, and older content moving down and later being archived), or as a static page. Some churches use the blog option, but generally it is easier to have a static front page.

The screenshot shows the WordPress dashboard for 'The Episcopal Church of St. Sample'. The left sidebar contains navigation menus for Dashboard, Posts, Media, Links, Pages, Comments, Appearance, Plugins, Users, Tools, and Settings. The 'Settings' menu is expanded to show 'Reading' selected. The main content area is titled 'Reading Settings' and contains the following options:

- Front page displays:** Your latest posts, A [static page](#) (select below).
Front page:
Posts page:
- Blog pages show at most:** posts
- Syndication feeds show the most recent:** items
- For each article in a feed, show:** Full text, Summary
- Encoding for pages and feeds:** The [character encoding](#) of your site ([UTF-8 encodings](#))

A 'Save Changes' button is located at the bottom of the settings area.



Having previously created a “Home” and a “News” page, here we choose the static Home page as the front page, and the News page for “posts.” You can call your pages whatever you want. If you do not want to have a page for blog type posts, you can remove the page that you name as your “Posts Page” from the navigation of the site, thus making it invisible.



Reading Settings

Front page displays

- Your latest posts
- A [static page](#) (select below)

Front page: Home ▼

Posts page: News ▼



- Dashboard
- Dashboard Updates
- Posts
- Media
- Links
- Pages
- Pages Add New
- Comments
- Appearance
- Themes
- Widgets
- Menus
- Custom sidebars
- 2010 Weaver
- Background
- Header
- Editor
- Plugins
- Users
- Tools
- Tools
- Import
- Export
- Settings
- General
- Writing
- Reading
- Discussion
- Media
- Privacy
- Permalinks
- Announcer
- Ninja Announcements
- Stout Google Calendar
- Mingle
- oQey Gallery

Edit Page

Google Maps for WordPress is almost ready. You must [enter your Google API key](#) for it to work.

Page updated. [View page](#)

News

Permalink: http://gothamanglicans.org/blog1/?page_id=22 Change Permalinks View Page

Upload/Insert Visual HTML

b i link b-quote del ins img ul ol li code more lookup close tags

```

<li><a name="1:2"> terra autem erat inanis et vacua et tenebrae super faciem</a> abyssi et spiritus Dei ferebatur super aquas</li>
<li><a name="1:3"> dixitque Deus fiat lux et facta est lux</a></li>
<li><a name="1:4"> et vidit Deus lucem quod esset bona et dixit lucem ac</a> tenebras</li>
<li><a name="1:5"> appellavitque lucem diem et tenebras noctem factumque est</a> vespere et mane dies unus</li>
<li><a name="1:6"> dixit quoque Deus fiat firmamentum in medio aquarum et</a> dividat aquas ab aquis</li>
<li><a name="1:7"> et fecit Deus firmamentum divisitque aquas quae erant sub</a> firmamento ab his quae erant super firmamentum et factum est ita</li>
<li><a name="1:8"> vocavitque Deus firmamentum caelum et factum est vespere et</a> mane dies secundus</li>
<li><a name="1:9"> dixit vero Deus congregentur aquae quae sub caelo sunt in</a> locum unum et appareat arida factumque est ita</li>
<li><a name="1:10"> et vocavit Deus aridam terram congregationesque aquarum</a> appellavit maria et vidit Deus quod esset bonum</li>
<li><a name="1:11"> et ait germinet terra herbam virentem et facientem semen et</a> lignum pomiferum faciens fructum iuxta genus suum cuius semen in semet ipso sit super terram et factum est ita</li>
<li><a name="1:12"> et protulit terra herbam virentem et adferentem semen iuxta</a> genus suum lignumque faciens fructum et habens unumquodque sementem secundum speciem suam et vidit Deus quod esset bonum</li>
<li><a name="1:13"> factumque est vespere et mane dies tertius</a></li>
<li><a name="1:14"> dixit autem Deus fiant luminaria in firmamento caeli ut</a> dividant diem ac noctem et sint in signa et tempora et dies et nox</li>
<li><a name="1:15"> ut luceant in firmamento caeli et inluminent terram et</a> factum est ita</li>
<li><a name="1:16"> fecitque Deus duo magna luminaria luminare maius ut</a> praeesset diei et luminare minus ut praeesset nocti et stellas</li>
<li><a name="1:17"> et posuit eas in firmamento caeli ut luceant super terram</a></li>
<li><a name="1:18"> et praeesset diei ac nocti et dividerent lucem ac tenebras</a> et vidit Deus quod esset bonum</li>

```

Word count: 422 Last edited by on May 12, 2011 at 5:57 pm

Graceful Sidebar Options

This content will be displayed in the sidebar for this post or page - ONLY for this post or page. Be certain that you enable the Graceful Sidebar Widget by dragging it to a sidebar area in your theme from the Appearances->Widgets administration panel. [More Information](#)

Graceful Sidebar Title:

Graceful Sidebar Content:

Publish

Preview Changes

Status: **Published** [Edit](#)

Visibility: **Public** [Edit](#)

Published on: **Mar 23, 2011 @ 14:52** [Edit](#)

[Move to Trash](#) [Update](#)

Page Attributes

Parent

(no parent)

Template

Default Template

Order

0

Need help? Use the Help tab in the upper right of your screen.

Sidebars

You can assign specific sidebars to this post, just select a sidebar and the default one will be replaced, if it is available on your template.

secondary-widget-area:

Exclude Pages

Include this page in lists of pages

Note: This page can still appear in explicitly created menus (explain more)

Featured Image

[Set featured image](#)

To stop a page appearing in menus, go to the "Edit Page" page and uncheck this box. Do not be scared by all that gobbledegook in the text box!



The key to Wordpress' flexibility and strength is the tremendous number of plugins that are available to do just about anything you can imagine. This page shows what we have used or tried on our sample site. Click on "Add New" to search for new ones.

Generate RoboForm2Go Logins Bookmarks Gothamanglicans -blog1 ad... Nicholas Rich... Fill Forms

The Episcopal Church of St. Sample Search Engines Blocked Install Plugins Howdy, | Log Out

Dashboard Dashboard Updates 4

Posts Media Links Pages Pages Add New Comments

Appearance Themes Widgets Menus Custom sidebars 2010 Weaver Background Header Editor Plugins 4 Add New Editor wpGoogleMaps Configuration WP G-Mappity Configuration Users Tools Tools Import Export Settings General Writing Reading Discussion Media Privacy Permalinks Announcer Ninja Announcements

Plugins Add New

Google Maps for WordPress is almost ready. You must [enter your Google API key](#) for it to work.

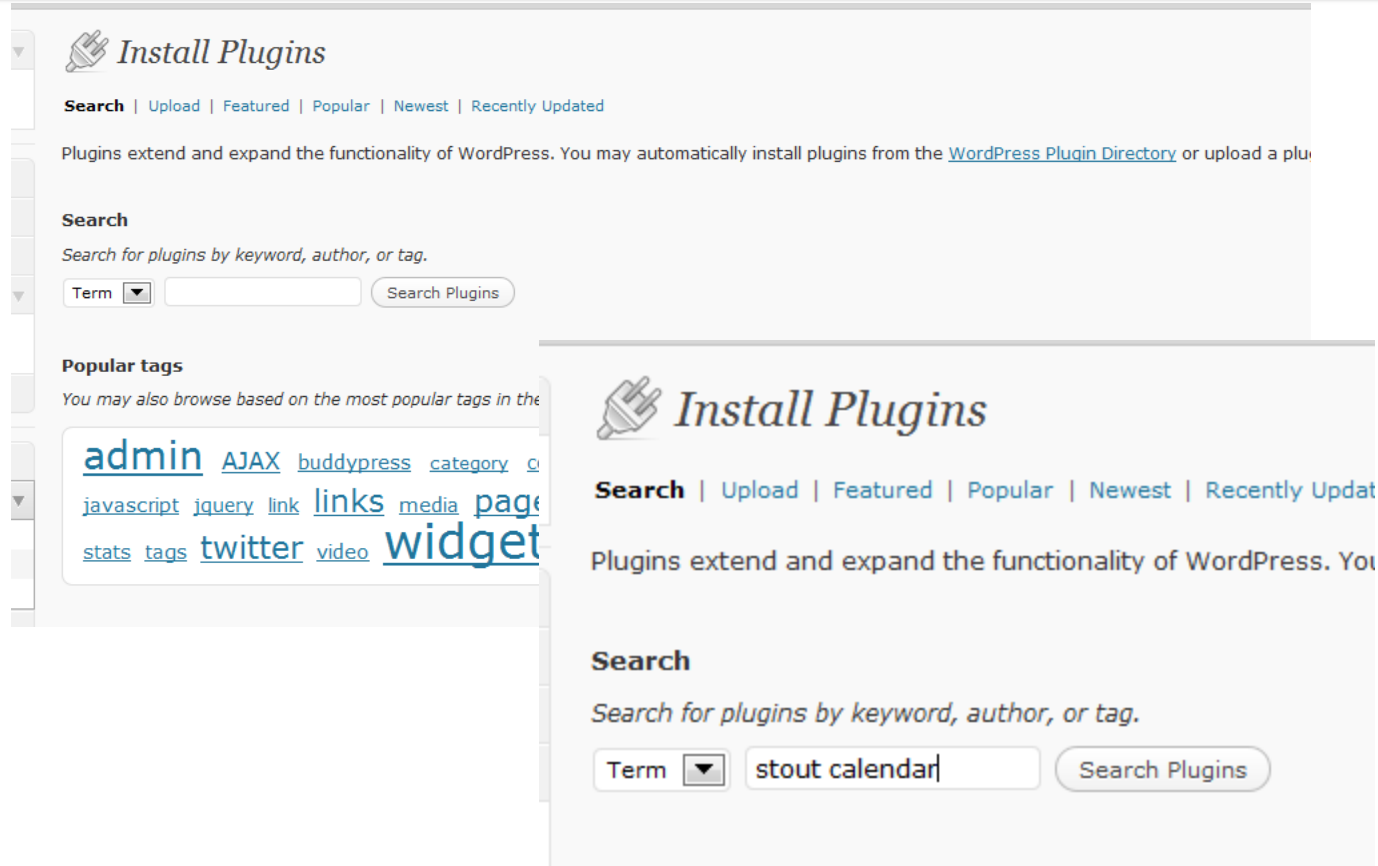
All (13) | Active (11) | Inactive (2) | Update Available (3)

Bulk Actions Apply

Plugin	Description
<input type="checkbox"/> A Graceful Sidebar Plugin Deactivate Edit	Creates a custom sidebar widget to display a custom field from a page. Create a page or post, enable the widget in your sidebar and add content. Create custom fields called graceful_title and graceful_content. Donate Version 1.0.10 By Michael Lynn Visit plugin site
<input type="checkbox"/> Akismet Activate Edit Delete	Used by millions, Akismet is quite possibly the best way in the world to protect your blog from comment and trackback spam . It keeps your site protected from spam even while you sleep. To get started: 1) Click the "Activate" link to the left of this description, 2) Sign up for an Akismet API key, and 3) Go to your Akismet configuration page, and save your API key. Version 2.5.3 By Automattic Visit plugin site
<input type="checkbox"/> Announcer Deactivate Edit	A plugin for putting announcements in the site. Version 2.0 By Aakash Chakravarthy Visit plugin site
<input type="checkbox"/> Custom sidebars Deactivate Edit	Allows to create your own widgetized areas and custom sidebars, and select what sidebars to use for each post or page. Version 0.7.1 By Javier Marquez Visit plugin site
<input type="checkbox"/> Exclude Pages from Navigation Deactivate Edit	Provides a checkbox on the editing page which you can check to exclude pages from the primary navigation. IMPORTANT NOTE: This will remove the pages from any "consumer" side page listings, which may not be limited to your page navigation listings. Version 1.9 By Simon Wheatley Visit plugin site
<input type="checkbox"/> Google Maps for WordPress Deactivate Edit	This plugin allows you to easily insert Google maps into your blog, making use of the new shortCode system in WordPress 2.5. The maps can be configured to offer directions to or from the location, show or hide the zoom/pan controls, show/hide map type, activate zoom using mouse wheel, and more. Requires PHP5. Version 1.0.3 By Aaron D. Campbell Visit plugin site
<input type="checkbox"/> Google Maps made Simple Deactivate Edit	Point, Click, Google Maps. Easily build a Google Map for your posts with a WYSIWYG form. Version 0.5.1 By Matthew Schwartz Visit plugin site
There is a new version of Google Maps made Simple available. View version 0.5.6 details or update automatically.	
<input type="checkbox"/> Hello Dolly Activate Edit Delete	This is not just a plugin, it symbolizes the hope and enthusiasm of an entire generation summed up in two words sung most famously by Louis Armstrong: Hello, Dolly. When activated you will randomly see a lyric from Hello, Dolly in the upper right of your admin screen on every page. Version 1.6 By Matt Mullenweg Visit plugin site
<input type="checkbox"/> Mingle Deactivate Edit	The simplest way to turn your standard WordPress website with a standard WordPress theme into a Social Network. Version 0.0.32 By Caseproof Visit plugin site
<input type="checkbox"/> More Privacy Options Deactivate Edit	WP3.0 multisite "mu-plugin" to add more privacy options to the options-privacy and ms-blogs pages. Sitewide "Users Only" switch at SuperAdmin-->Options page. Just drop in mu-plugins. Version 3.0.1.3 By D. Sader Visit plugin site
<input type="checkbox"/> Ninja Announcements Deactivate Edit	A plugin that displays announcements on pages and posts. They can be scheduled so that they are only displayed between specified dates/times. Additionally, all announcements are edited via the built-in WordPress RTE. You can also include images and videos from your WordPress media library or YouTube. Each of your announcements has it's own location setting, allowing you to place the announcement exactly where you want it, even display it as a widget! Version 1.2.1 By Kevin Stover Visit plugin site
There is a new version of Ninja Announcements available. View version 1.2.2 details or update automatically.	
<input type="checkbox"/> oQey Gallery Deactivate Edit	oQey Gallery plugin is the best photo gallery / slideshow solution for your custom blog. It has a built-in skinnable slideshow and supports music also. Version 0.4.5 By oqeysites.com
There is a new version of oQey Gallery available. View version 0.4.6 details or update automatically.	
<input type="checkbox"/> Stout Google Calendar	Allows you to customize the colors of embedded Google calendars and update its options through the WordPress admin. Customized Google Calendars may be embedded to your WordPress site by adding a widget, shortcode to a page/post or template to your theme.



You will reach the “Install Plugins” page. You can search by name (if, say, someone has recommended a plugin to you) or search by function – “google calendar,” perhaps, or “slideshow.”



Install Plugins

Search | [Upload](#) | [Featured](#) | [Popular](#) | [Newest](#) | [Recently Updated](#)

Plugins extend and expand the functionality of WordPress. You may automatically install plugins from the [WordPress Plugin Directory](#) or upload a plugin.

Search

Search for plugins by keyword, author, or tag.

Term

Popular tags

You may also browse based on the most popular tags in the directory:

[admin](#) [AJAX](#) [buddypress](#) [category](#) [calendar](#)
[javascript](#) [jquery](#) [link](#) [links](#) [media](#) [page](#)
[stats](#) [tags](#) [twitter](#) [video](#) [widget](#)

Install Plugins

Search | [Upload](#) | [Featured](#) | [Popular](#) | [Newest](#) | [Recently Updated](#)

Plugins extend and expand the functionality of WordPress. You


Search

Search for plugins by keyword, author, or tag.

Term



The result will be a list, with ratings of by other users. Click on details for more info.

 **Install Plugins** Screen Options Help

Google Maps for WordPress is almost ready. You must [enter your Google API key](#) for it to work.

Search | **Search Results** | Upload | Featured | Popular | Newest | Recently Updated

Term Search Plugins 379 items << < 1 of 13 > >>

Name	Version	Rating	Description
Slideshow Details Install Now	0.1	★★★★☆	The Slideshow plugin gives you a shortcode called [slideshow], which pulls any image attachments for a post (or any post type) and formats them into a nicely-designed slideshow. The Slideshow plugin was originally developed as a feature of the News theme (if you're using that theme, please don't install this plugin). Realizing that users sometimes switch themes, we wanted to give those user... By DevPress .
Slideshow Gallery Pro Details Install Now	1.3.3	★★★★☆	Slideshow Gallery Pro is a photo and image viewing plugin that integrates seamlessly with the WordPress image upload and gallery system. Using the most current web technologies like AJAX and JQuery, this viewing and linking solution is the best and easiest to use slideshow available on Wordpress. Check out more details here: http://cameronpreston.com/projects/plugins/slideshow-gallery-pro/ Flex... By Cameron Preston .
Portfolio Slideshow Details Install Now	1.1.8	★★★★★	A shortcode that inserts a clean and simple jQuery + cycle powered slideshow of all image attachments on a post or page. Degrades gracefully for users without javascript. For more advanced features be sure to check out our new plugin, Portfolio Slideshow Pro Thanks for internationalization! Portuguese: Diana K. Cury By Dalton Rooney .
Slideshow Gallery Details Install Now	1.1.1	★★★★☆	Feature content in a JavaScript powered slideshow gallery showcase on your WordPress website. You can easily display multiple galleries throughout your WordPress website displaying your custom added slides or showing slides from WordPress posts. The slideshow is flexible and all aspects can easily be configured. Embedding or hardcoding the slideshow gallery is a breeze. To embed into a post/page... By Antonie Potgieter .
Slideshow Gallery Details Install Now	1.1.4	★★★★☆	Version 2 of 'Slideshow Gallery' this a photo viewing browsing that integrates seamlessly with your normal WordPress image upload and gallery. They key attributes here is a pretty Ajax and JQuery motion. Scrolling thumbnails, captions, and lightbox. Flexible, configurable and easy to use. Embed-able and hardcode-able and improved. To embed into a post/page, simply insert [slideshow] into it... By Cameron Preston .
Blip Slideshow Details Install Now	1.2.5	★★★★★	A WordPress slideshow plugin fed from a SmugMug, Flickr, MobileMe, Picasa or Photobucket RSS feed and displayed using pure Javascript. Blip does not hardcode what it finds into your blog. Instead the most recent images are loaded in real-time by the user's web browser. See it in live use at my wedding photography website. Please note that Blip is not compatible with the Javascript framework P... By Jason Hendriks .
WP Content Slideshow Details Install Now	2.1	★★★★☆	WP Content Slideshow shows up to 5 Posts or Pages in a very nice and powerful Javascript Slideshow. On the left side of the Slideshow it displays a Image for every Post. On the right side, there are all the Titles (and a small description under the Title) of the Posts/Pages. The Slideshow highlights the active Post and repeats automatically after getting to the 5th Post. You have a powerful Admini... By Dennis Nissle, IWEBIX .
Frontpage-Slideshow Details Install Now	0.9.9.3.4	★★★★☆	This plugin allows you to put a slideshow on your Wordpress front-page like the one on linux.com website, or a «preview/next» slideshow. Features No limits on how much slides to show Images are pre-loaded Automatic start when images are preloaded All aspects can be customized : sizes, colors, background-images, transitions, durations, parts to show, preload animation Navigation with p... By Jean-François VIAL .
Smooth Slideshow Details Install Now	1.5.1	★★★★☆	This plugin provide slideshow effect with images and html text.Content can be changed easily.Width and height of slide show should be provided in admin section. Enable/disable option are available for slideshow.Only images or Images with text can be used.Images would in left side of slide and text would be at right side of slideshow.user can change duration in(milliseconds),Slideshow width, Image W... By Faaig Ahmed, Sr



The Episcopal Diocese of New York

Please [Login](#) or [Register](#)

Portal Home

[Portal Home](#)

Welcome to our Support Portal.



[Client Area](#)

View & update your account details



[Submit Ticket](#)

Submit a trouble ticket



[Support Tickets](#)

View and respond to existing tickets



[Affiliates](#)

Join our affiliate program or view earnings



[Pre-Sales Contact Us](#)

Place any pre-sales enquiries here



[Server Status](#)

View live status info for our servers



[Announcements](#)

View our latest news & announcements



[Downloads](#)

View our library of downloads



[Knowledgebase](#)

Browse our KB for answers to FAQs



[Order](#)

Place a new order with us



[Domain Checker](#)

Check the availability of a domain



[Network Issues](#)

Read about current and scheduled network outages

Quick Navigation

[Portal Home](#)

[Client Area](#)

[Announcements](#)

[Knowledgebase](#)

[Submit Ticket](#)

[Downloads](#)

[Order](#)

Client Login

Email

Password

Remember Me

Search

Powered by WHMCompleteSolution

If you are having problems with the hosting technology (e.g. your site is down, you can't load something from cPanel), support is available. Go to www.gothamanglicans.org/whmcs/ and submit a ticket. To login, you must use the email address associated with your account, and the password provided (which is different from the one you used to login to cpanel). If you have forgotten your password, click the Request a Password Reset link on the login page. If you don't remember which email is associated with your account, contact.admin@gothamanglicans.org



Discussion of why Wordpress is so good for churches:

<http://www.sundaysoftware.com/wordpress.htm>

More really good advice on what makes a website good

<http://www.sundaysoftware.com/webpage.htm>

<http://sundayresources.net/neil/2010/06/24/the-church-website-litmus-test/>

Contact the Communications Office

info@dioceseny.org

